

PERSON SPECIFICATION
Head of Electronics workshop

Vacancy Ref: A3757

Criteria	Essential/ Desirable	* Application Form/ Supporting Statements/ Interview
Proven track record in the design of novel circuits using analogue and digital techniques.	Essential	Application Form/ Supporting Statements
Experience of repair, maintenance and troubleshooting complex electronic and electrical equipment.	Essential	Application Form/ Supporting Statements
Ability to construct equipment using basic mechanical techniques.	Desirable	Application Form/ Supporting Statements
Ability to interpret relevant legislation and provide guidance to the Department.	Essential	Application Form/ Supporting Statements
Ability to manage competing demands effectively, responsibly and without close support.	Essential	Application Form/ Supporting Statements
Demonstrate a proactive attitude	Essential	Interview
Excellent problem-solving skills	Essential	Application Form/ Supporting Statements
Ability to work with a diverse team of scientists, engineers and technical staff.	Essential	Application Form/ Supporting Statements
Thorough understanding of current Health and Safety Law with respect to Electricity at Work and statutory compliance and testing.	Essential	Application Form/ Supporting Statements
Experience of leading a team.	Desirable	Application Form/ Supporting Statements
Awareness of risk assessment principles & COSHH procedures.	Desirable	Application Form/ Supporting Statements
Convey an appropriate rationale for applying.	Essential	Interview
Commitment to ongoing personal development and training	Essential	Application Form/ Supporting Statements
Display self motivation with an ability to work independently or as part of a team.	Essential	Application Form/ Supporting Statements

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- **Application Form** – assessed against the application form, curriculum vitae and letter of support. Applicants will not be asked to answer a specific supporting statement. Normally used to evaluate factual evidence eg award of a qualification. Will be “scored” as part of the shortlisting process.

- **Supporting Statements** - applicants are asked to provide a statement as part of their application to demonstrate how they meet the criteria. The response will be “scored” as part of the shortlisting process.
- **Interview** – assessed during the interview process by either competency based interview questions, tests, presentation etc.